THE FLORIDA STATE UNIVERSITY
COLLEGE OF COMMUNICATION & INFORMATION
School of Library & Information Studies

To: Corinne Jörgensen
From: Michelle Kazmer (chair) on behalf of the Master's and Specialist Committee (MSC)
Re: MSC Annual Report 2011-2012
Date: May 2, 2012

Committee members:

- SLIS faculty and staff: Kimberly Amos-Tata, Pam Doffek, Nancy Everhart, Michelle Kazmer (chair), Christie Koontz, Marcia Mardis, Lorri Mon, Linda Swaine
- Students: Karen Kayir (distance master's student), Nina Rose (distance master's student), Laura Clark (on-campus specialist student), Allison George (on-campus master's student)
- Other members: Peter Jörgensen (liaison with MS-IT Committee), Corinne Jörgensen (ex officio)

Meeting dates: 24 August 2011 (faculty retreat); 14 September 2011; 26 October 2011; 09 November 2011; 30 November 2011; 04 January 2012; 04 April 2012.

Decisions and tasks accomplished, with dates:

Decision	Date (MSC)	Date (SLIS faculty)
Ratified position statement on summer special topics courses	26-Oct-11	Not required
Curriculum review of 2 specializations completed (Youth Services and Reference & Instruction)	8-Nov-11	Not required
Ratified suggested tracks for Specialist Degree	9-Nov-11	Not required
Subteam developed current student survey	9-Nov-11	Not required
MSC approved by vote LIS 5418 Introduction to Health Informatics	9-Nov-11	7-Dec-11
MSC approved by vote LIS 5xxx Management of Health Information Technology	9-Nov-11	7-Dec-11
Revised curriculum review process	30-Nov-11	Not required
MSC approved by vote Educational Strategies for School Librarians	30-Nov-11	XXX
MSC approved by vote LIS 5916 Graphic Novels	30-Nov-11	Not required
MSC approved by vote LIS 5916 Social Media Management	30-Nov-11	Not required
Ratified suggested outcomes for the MLIS and Specialist degrees for the Institutional Effectiveness Portal	4-Jan-12	Not required
Digital Libraries Certificate	4-Jan-12	XXX
MSC approved by vote that LIS 5916 Graphic Novels can count toward the Youth Services specialization and certificate (e-vote)	16-Mar-12	Not required

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Voted to change the name of LIS 5426 "Planning, Evaluation, and Financial Management" to "Grant Writing, Evaluation, and Administration"	4-Apr-12	Not required
MSC approved by vote that a minimum 3.0 GPA (with exceptions approved by the Director) is required for special and/or non-degree-seeking students' admission	4-Apr-12	Not required
MSC approved by vote LIS 5916 Information Services for Diverse Users (and its ability to "count" for the Reference Services Certificate)	4-Apr-12	Not required
MSC approved by vote that students are required to get pre-approval for an internship to count toward a certificate	4-Apr-12	Not required
MSC approved by vote that students may count up to 3 hours of pre-approved internship credit toward a certificate	4-Apr-12	Not required
MSC approved by vote LIS 5916 Virtual Reference Environments to count toward the Reference Services Certificate	4-Apr-12	Not required
MSC ratified in principle that master's and specialist students can carry no more than 2 Incompletes at one time and that Incompletes should not be extended without the instructor checking with graduate student services; final policy from graduate student services still requires a vote	4-Apr-12	Not required
MSC ratified in principle that faculty members will be asked when submitting a course for approval to *suggest* certificate(s)/specialization(s) to which the course might apply	4-Apr-12	Not required
MSC approved by vote LIS 5xxx Information Security (counts in the Technology & Networking specialization)	11-Apr-12	25-Apr-12
MSC approved by vote LIS 5xxx Introduction to Information Technology	11-Apr-12	25-Apr-12
Subteam selected winner and 2 honorable mentions for F. William Summers Award		27-Feb-12
MSC determined that the MLIS internship coordinator will determine whether a specific internship can count for a specific certificate, and that the internship coordinator can forward to appropriate other faculty for approval as needed/appropriate.		Not required

Suggested tasks for 2012-2013:

Select student members in early September
Revise Summers Award procedures
Add new SLIS graduate student awards
Bring "Educational Strategies for School Librarians" before the SLIS faculty for approval
Bring new Digital Libraries Certificate before the SLIS faculty for approval
Approve written policy from Graduate Student Services on the number of incompletes that can be carried at one time.
Develop a template for faculty submitting a syllabus, template to include not only the syllabus template but also a cover sheet including suggested specializations & certificates and also which competenc(i)es and/or KSAs the course is designed to build
Consider how to include portfolios into the MLIS curriculum (see the 2011-2012 ratified IEP outcomes from 04January2012 for specialist portfolio suggestions)