



**FLORIDA STATE UNIVERSITY**  
COLLEGE OF COMMUNICATION & INFORMATION  
*School of Information*

**LIS 5524 - The Instructional Role of the Information Specialist  
Section(s)**

**TERM 20XX, COURSE MEETING DAY/TIME, COURSE MEETING LOCATION**

**MODE OF INSTRUCTION:**

**Instructor:**

**Email:**

**Office:**

**Phone:**

**Course Location/Website:**

**Office Hours (in office, online or via phone):**

**Teaching Assistant:**

**Email:**

**COURSE DESCRIPTION:**

LIS 5524 focuses on three concepts: merging instruction theory with practice; Learning how to create an instruction program; and learning how to become a successful instruction librarian. Students will develop a conceptual framework for library user education, which includes an overview of learning theory, teaching methods, and instructional design. Students will learn how to teach, evaluate, and manage an instruction program.

**COURSE OBJECTIVES:**

At the end of the course, the student will be able to:

1. Apply learning theory to user education, and incorporate critical thinking strategies in user education.
2. To understand the different methods of user education and their applicability in different types of libraries.
3. Use library technology in the teaching process.
4. Design and present parts of a user education program.
5. Become familiar with some of the major literature in the field and some of the major resources for library user instruction.

**COURSE MATERIALS:**

**Required Textbook for all students:**

Grassian, Esther & Kaplowitz, Joan, **Information Literacy Instruction: Theory and Practice** (2<sup>nd</sup> edition), Neal-Schuman, 2009. (ISBN: 978-1-55570-666-1)

**Additional Required Textbook for school media specialist candidates:**

American Association of School Librarians, **Empowering Learners: Guidelines for School Library Media Programs**, American Association of School Librarians, 2009. (ISBN: 978-0-8389-8519-9)

**Required Textbook for students pursuing the school library media specialist Leadership Certificate:**

Dickinson, Gail, **Achieving National Board Certification for School Library Media Specialists: A Study Guide**, American Library Association, 2005.  
(ISBN: 0-83890-901-9)

**Suggested Textbook for students with no teaching experience:**

LaGuardia, Cheryl and Oka, Christine K., **Becoming a Library Teacher**, Neal-Schuman, 2000. (ISBN: 1-55570-378-X)

**COURSE ASSIGNMENTS AND EVALUATION:**

**Teaching Observation**

Students will locate a formal class that is being taught in a library and make arrangements to observe the class and interview the librarian after the class. This should be an educational program taught by a professional librarian. (Story hours are not applicable.) You will write a paper based on your experience.

**Teaching Project**

Students will develop and teach a class. This can be tailored to any age user or any type of library. Student will need to make arrangements with a local librarian to complete this if you are not currently employed in a library. This project should include a ten minute digital video segment of your class. Students are also required to use visual aids in presentations as well as at least one printed handout.

**Professional Learning Network (PLN) Project**

Students will curate online professional resources that will continue their learning outside of formal experiences at FSU. Online professional learning network will be defined in the broadest way possible: If a resource is online and it helps to achieve your learning goals, it is a part of your learning network.

**Professional Learning Network Presentation**

Students will participate in a virtual poster session in class to share their PLN site in small groups by type of information setting. Each group will be provided with 15 minutes in order to share the best resources as well as the pros and cons of their various curation methods.

**Discussion Boards**

Students will engage in class discussions and activities demonstrating an understanding of required readings and assignments.

**Extra Credit**

An extra credit project may be completed that is worth 5% of the total grade. (50 points) Extra credit projects are available by any of the following:

1. **Attending a professional conference or presentation concerning library instruction or information literacy.** Students can attend a state or local conference directed to library professionals and write a

1000 word essay about the experience. The essay should relate the presentation to class readings and discussions.

2. **Completing a service-learning project.** Students may donate their time and expertise to assist a librarian who is conducting a class or educational program. Assistance may be offered in helping to plan or execute the class, develop handouts, a media presentation, display, etc. Write a 1000 word essay about the experience. The essay should relate the presentation to class readings and discussions.

3. **Creating a library instruction video similar to:** <http://www.youtube.com/watch?v=ScydzFB3c14>  
<http://www.youtube.com/watch?v=ScydzFB3c14%20%20%20> The video should be one that can be used by SLIS distance in utilizing the FSU library online resources. Videos that are of high quality may be placed on the FSU Goldstein Library website.

Before starting any extra credit projects, students must contact Dr. Everhart via email for approval. Students may only do **one** extra credit project.

#### GRADE CALCULATION:

Teaching Observation	20%	(200 points)
Teaching Project	25%	(250 points)
Professional Learning Network (PLN) Project	20%	(200 points)
PLN Presentation	20%	(200 points)
Asynchronous Discussion Boards (3 @ 5% each)	15%	(150 points)
<b>Total</b>	<b>100%</b>	<b>(1,000 points)</b>

#### GRADING SCALE:

To assist in translating letter grades from points, the following pattern is used. The University assigns Quality Points (QP) per credit hour each semester in computation of the required grade point average (GPA) for retention and conferral of a degree.

A (4.00 QP) = 93% and above	C (2.00 QP) = 69-72%
A- (3.75 QP) = 89-92%	C- (1.75 QP) = 65-68%
B+ (3.25 QP) = 85-88%	D+ (1.25 QP) = 61-64%
B (3.00 QP) = 81-84%	D (1.00 QP) = 57-60%
B- (2.75 QP) = 77-80%	D- (0.75 QP) = 53-56%
C+ (2.25 QP) = 73-76%	F (0.00 QP) = below 52%

The teaching assistant using the same detailed rubrics that are found with the assignments does all grading

**COURSE SCHEDULE:**

WEEK	TOPICS TO BE COVERED
1	Introduction to course and introduction to the instructional role
2	Defining information literacy
3	Build your Personal Learning Network
4	Learning theory and learning styles
5	Planning Instruction – Part 1
6	Planning Instruction – Part 2
7	Instruction in different information settings
8	Teaching Observations
9	Social media use in information literacy instruction
10	Information search models
11	Professional Learning Communities - Presentations
12	Instruction in different information settings
13	Instruction in different information settings
14	Teaching experiences
15	Course wrap-up and reflections on professional growth
16	

**Copyright Statement:**

Some of the materials in this course are possibly copyrighted. They are intended for use only by students registered and enrolled in this course and only for instructional activities associated with, and for the duration of, the course. They may not be retained in another medium or disseminated further. They are provided in compliance with the provisions of the *Technology, Education, And Copyright Harmonization* (TEACH) Act (refer to the 3/7/2001 TEACH Act at [www.copyright.gov/legislation/archive/](http://www.copyright.gov/legislation/archive/) ).

**Sexual Harrassment Policy:**

It is the policy of the University that its employees and students neither commit nor condone sexual harassment in any form. [http://registrar.fsu.edu/bulletin/grad/info/university\\_notices.htm](http://registrar.fsu.edu/bulletin/grad/info/university_notices.htm)

**iSchool Hardware and Software Requirements:**

A list of all hardware and software requirements for students participating in the School of Information (iSchool) courses can be found at the following location:  
<http://ischool.cci.fsu.edu/academics/online/requirements/>

**Student Eligibility for an Incomplete Grade:**

Incomplete (“I”) grades will not be assigned, except in the case of exceptional unforeseen circumstances that occur within the last three weeks of the semester and your work has otherwise been satisfactory (C average).

**University Attendance Policy:**

Excused absences include documented illness, deaths in the family and other documented crises, call to active military duty or jury duty, religious holy days, and official University activities. These absences will be accommodated in a way that does not arbitrarily penalize students who have a valid excuse. Consideration will also be given to students whose dependent children experience serious illness.

**Academic Honor Policy:**

The Florida State University Academic Honor Policy outlines the University's expectations for the integrity of students' academic work, the procedures for resolving alleged violations of those expectations, and the rights and responsibilities of students and faculty members throughout the process. Students are responsible for reading the Academic Honor Policy and for living up to their pledge to ". . . be honest and truthful and . . . [to] strive for personal and institutional integrity at Florida State University." (Florida State University Academic Honor Policy, found at <http://fda.fsu.edu/Academics/Academic-Honor-Policy>.)

**Americans With Disabilities Act:**

Students with disabilities needing academic accommodation should:

- (1) register with and provide documentation to the Student Disability Resource Center; and
- (2) bring a letter to the instructor indicating the need for accommodation and what type. This should be done during the first week of class.

This syllabus and other class materials are available in alternative format upon request.

For more information about services available to FSU students with disabilities, contact the:

Student Disability Resource Center

874 Traditions Way

108 Student Services Building

Florida State University

Tallahassee, FL 32306-4167

(850) 644-9566 (voice)

(850) 644-8504 (TDD)

[sdrc@admin.fsu.edu](mailto:sdrc@admin.fsu.edu)

<http://www.disabilitycenter.fsu.edu/>

**Syllabus Change Policy**

"Except for changes that substantially affect implementation of the evaluation (grading) statement, this syllabus is a guide for the course and is subject to change with advance notice."